

GSCSNJ SUMMER CAMPS

Job Description

Job Title: **Adventure Specialist**
Classification: Exempt (Seasonal)
Reports to: Camp Director
Location: Camp Oak Spring

Position Purpose:

To further the mission of the camp through the development and delivery of adventure challenge activities at the camp. Deliver adventure challenge activities that are safe, fun, and appropriate to the campers' age and abilities. Catch equipment and site before and after use. Make sure all equipment is put away in a secure location when not in use.

Essential Job Functions:

1. Deliver a fun adventure challenge program to campers as described in Activity Checkpoints: A challenge course is a set of structures that provide a setting for physical challenges designed to increase participant self-confidence and physical coordination, increase group cooperation, and have fun. **Initiative games** and **low elements** require the group to work together to accomplish mental or physical challenges; spotters safeguard the movements of each member of the group.

Each participant must possess the physical strength and technical skills to use the equipment, and must understand the safety procedures and consequences of her actions. Challenge courses are not recommended for Girl Scouts Daisies; Girl Scout Brownies may participate only in low-elements activities.

- ♦ Evaluate adventure challenge abilities of campers and staff.
 - ♦ Deliver progressive adventure challenge program activities.
 - ♦ Evaluate the success of the adventure challenge programs and the development of the campers' abilities and skills in adventure challenge.
2. Ensure that camp staff and campers know and follow safety and educational procedures in adventure challenge.
 - ♦ Assist in the implementation of staff training for adventure challenge activities.
 - i. Rock wall
 - ii. Zip line
 - iii. Archery
 - ♦ Provide guidelines for a program utilizing the initiatives and the challenge course and adventure games.
 - ♦ Train other staff in their adventure challenge responsibilities including spotting.
 3. Assist in the management and care of the equipment and site.
 - ♦ Conduct daily check of area and equipment for safety, cleanliness, and good repair.
 - ♦ Clean activity area daily keeping it free of hazards and debris.

Other Job Duties:

- ♦ Attends all trainings and staff meetings before and during the camp season.
- ♦ Maintain clear and positive written and verbal communication with all camp staff.
- ♦ Participate enthusiastically in all camp activities, providing support and guidance to all staff.
- ♦ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- ♦ Provide ongoing program ideas to counseling and program staff.
- ♦ Adhere to all GSCSNJ council policies and procedures.

- ♦ Observe all safety precautions and comply with all GSCSNJ council health and safety rules and procedures.
- ♦ Assist with camper units as needed, including staff coverage.
- ♦ Will be evaluated weekly with five-minute feedback and/or skills verification checks.
- ♦ Will be evaluated mid-way through the camp season, and again at the end of the camp season. Evaluation will help determine the potential for re-hire the following year.

Qualifications:

- ♦ Must be at least 18 years of age.
- ♦ High school graduate preferred
- ♦ Current certification in challenge course operation or documented experience and training.
- ♦ Must submit health history, examination form (Resident Camp), and record of immunizations prior to the first day of work.
- ♦ Ability to interact with all age levels.

Knowledge, Skills, and Abilities:

- ♦ Training and experience in teaching adventure challenge activities.
- ♦ Desire and ability to work with children outdoors.
- ♦ Understanding of the development needs of youth.
- ♦ Ability to relate to youth and adults in a positive manner.

Physical Aspects of the Position:

- ♦ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ♦ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ♦ Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ♦ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ♦ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- ♦ Some physical requirements of a Program Specialist: Adventure Challenge could be endurance including prolonged standing, some bending, stooping, walking long distances, climbing a ladder or to a platform, and stretching
- ♦ The ability to lift up to 50 lbs.
- ♦ The ability to withstand daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc.

Employee Printed Name

Employee Signature

Date

Director Printed Name

Director Signature

Date

