

## Position Description Service Unit Camporee Coordinator

**Title:** Service Unit Camporee Coordinator

**Appointed by:** Service Unit Manager(s) and the Membership Specialist

**Reports To:** Service Unit Manager

**Term of Appointment:** The Service Unit Camporee Coordinator is appointed for a one year term that is renewable upon completion of evaluation process. This position time requirement depends on number of events facilitated.

**Job Summary:** The Service Unit Camporee Coordinator with the committee is responsible for planning the Service Unit annual camporee. The Coordinator oversees recruiting volunteers to form committees to implement the camporee.

**Support:** The Service Unit Camporee Coordinator receives support, guidance, and encouragement from the Service Unit Manager and Service Unit Team. She or he has access to relevant learning opportunities and materials that prepare for and support this role.

### **Qualifications and Core Competencies:**

- Register as a member of GSUSA
- Complete the Background Check
- Complete required coursework as assigned and provided by GSCSNJ and GSUSA
- Be guided in all actions by the Girl Scout Mission, Promise, and Law
- Personal Integrity
- Adaptability
- Oral and written communication - express ideas and facts clearly and accurately
- Foster diversity-willingness to work with diverse groups and cultures in a positive manner
- Computer skills – access to email and the Internet
- Owe no outstanding balance to GSCSNJ
- Attend the Service Unit meetings
- Girl focused
- Demonstrates knowledge of budgeting

## **Position Description Service Unit Camporee Coordinator**

### **Responsibilities:**

- Works with Service Unit Manager and Service Unit volunteers to plan and oversee an outdoor camp experience for the Service Unit
- Recruit, support, and oversee committee members to implement events during the camporee
  
- Works with the Service Unit Treasurer to create event budget
- Follow guidelines in Volunteer Essentials and all Safety Activity Checkpoints
- Share revenue and expense report with Service Unit Team upon completion of event

### **Position Agreement**

The responsibilities of this position have been discussed with me, and I have agreed to fulfill them to the best of my ability for the \_\_\_\_\_ Girl Scout year.

Visit link to sign electronically: <https://bit.ly/3bap5DK>