



**Position Description
Troop Organizer
For**

Service Unit

(Service Unit name)

GENERAL DESCRIPTION: Works with the Service Team to ensure that every girl within the assigned Service Unit has the opportunity to participate in Girl Scouting, by recruiting and placing girls and adults in troops/groups that meet their needs.

APPOINTED BY: Service Unit Manager

TERM OF APPOINTMENT: One year; may be reappointed based on performance

RESPONSIBILITIES:

- Registers as a member of GSUSA
- Completes all required training for position
- Distributes recruitment flyers
- Assists with recruitment events
- Recruits leaders and girls
- Assists with placement of girls and adults
- Assists leaders with securing meeting place, sponsors and troop committee members
- Supports Council Goals and Objectives, Policies and Procedures

DIRECTLY SUPPORTED BY: Service Unit Manager/Service Team and GSCSNJ Membership Staff

POSITION AGREEMENT

The responsibilities of this position have been discussed with me and I have agreed to fulfill them to the best of my ability for the Girl Scout year _____.

Signature

Date

CONTACT INFORMATION:

Printed Name: _____

Mailing Address: _____

E-Mail: _____

Phone: _____