



**Position Description  
Troop Consultant  
For**

**Service Unit**

\_\_\_\_\_  
(Service Unit name)

**GENERAL DESCRIPTION:** Provides direct assistance and support to leaders regarding Girl Scout program and philosophy.

**APPOINTED BY:** Service Unit Manager

**TERM OF APPOINTMENT:** One year; may be reappointed based on performance

**RESPONSIBILITIES:**

- Registers as a member of GSUSA
- Completes all required training for position
- Provides leaders with assistance in using Girl Scout program materials
- Delivers information on Council training and program opportunities
- Provides leaders with support for completing required recordkeeping forms
- Assists Troop Organizer with placement of girls and adults
- Supports Council Goals and Objectives, Policies and Procedures

**DIRECTLY SUPPORTED BY:** Service Unit Manager/Service Team and GSCSNJ Membership Staff

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**POSITION AGREEMENT**

The responsibilities of this position have been discussed with me, and I have agreed to fulfill them to the best of my ability for the Girl Scout Year \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**CONTACT INFORMATION:**

Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Phone: \_\_\_\_\_